

Add the planning history of a site

The planning history lives on the council register. Town Planner Pro opens the register for you, then reads whatever you bring back into the site record, so the history sits beside the constraints, the plan position and the appeals.

1. Find it on the council register Planning History tab, then Find history

- 1 Open the site and go to the **Planning History** tab.
- 2 Tap **Find history**. The council's own planning register opens in a new tab, and the site address is copied so you can paste it straight into the register's search box if the link lands on a general search page.
- 3 Search the register as you normally would. Most councils list every application at the address with its reference, description and decision.

2. Bring it into the record three ways, use whichever suits the register

- 1 **Paste the text.** Select the results on the register page, copy, and paste into the **Paste planning history text here** box. Tap **Analyse Text**. Each application is read into its own row: reference, description, date and decision.
- 2 **Paste the address of the results page** into the **Or paste search results URL** box. The page is fetched and read the same way. Some council registers block this; if nothing comes back, use the text or a screenshot instead.
- 3 **Drop a screenshot or a document.** Drag a screenshot of the results, a decision notice or an officer report onto the tab, or use the upload button. Images are read page by page.

Each application found becomes a row in the history. Fields the reader could not find are left blank rather than guessed, and a reference it read with any doubt is flagged for checking against the register. Open a row to correct or complete it, or delete it; the register, not the reader, is the authority.

3. Keep it current

- 1 To add an application the reader missed, or one you know from your own files, add it by hand from the same tab and fill in the reference, description, date and decision.
- 2 Attach the decision notice to its row. If the notice is a PDF, the dates and the decision are read from it and offered for any field still blank.
- 3 Entries carry the date you added them. Re-run **Find history** before a report if the last check is more than a few weeks old.

Why the register, not a database

The council register is the authoritative record, and it is where the documents are. Town Planner Pro takes you to the source and files what you find, rather than holding a copy that can go stale.

Councils that block

A few registers refuse automated fetches. Pasted text and screenshots always work, because they are what you saw on screen.

It reaches the report

The planning history prints in the site appraisal, each application with its reference, decision and date, in the order you keep it.

Appeals are separate

Appeals decided at or around the site come from the Inspectorate's record on the Appeals tab, matched by location, with the letter a tap away.